

**Liberty Township Board of Supervisors  
Workshop Meeting Minutes  
39 Topper Road, Fairfield, PA 17320**

**September 21, 2017  
1 PM**

The Board of Supervisors of Liberty Township, of Adams County, met at 1 PM on Thursday, September 17, 2017 at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320.

**Present:** Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Roadmaster Brian Arentz, Chief Brand Briggs, and Secretary/Treasurer Wendy Peck.

**Public Comments:** Mr. Bostek called the meeting to order at 1 PM and opened the meeting to public comment.

**Vince Gee 2628 Tract Road** commented on a recent letter that Supervisor Barlow printed in a newspaper. **Cindy Arentz 1734 Tract Road** asked about the open records request process. The Township Open Records Officer, Mr. Barlow explained the process.

**Donna Powers 608 Pecher Road** commented on the September 19 Special Meeting where Mike Wiley from Wormald was present.

**Supervisor Comments:**

**Mr. Bostek** stated that he misspoke at the September 19 Special meeting. He clarified a statement he made regarding the settlement agreement.

**Mr. Jackson** had no comments.

**Mr. Barlow** had no comments.

**Road Department:** The Roadmaster asked for direction on contracting emergency winter snow services. The Secretary was directed to advertise for emergency winter snow services. The Roadmaster presented a written 5-year plan for road maintenance to the Board of Supervisors.

**Police Department:** Chief Briggs gave a report that included JNET Training. He also reported that his department was working on an audit and adjusting their policies and procedures accordingly. The Chief announced the Drug Take Back Event October 28 at Carroll Valley Borough Building.

**Secretary/Treasurer:** The Secretary/Treasurer asked the Board of Supervisors to respond to her recent email request for a Supervisor to review and sign off on checks Monday, September 25. Mr. Bostek agreed to the task.

**Old Business:**

**Policies and Procedures Manual:** Mr. Bostek asked the Board of Supervisors if there were any comments on the previously distributed Policies and Procedures Manual that included the Solicitor's comments. Mr. Bostek had a question that was resolved. Mr. Jackson and Mr. Barlow had no comments. The item will be added to the October BOS meeting agenda with the intent to adopt.

**Propane Tanks** – Mr. Jackson reported that he was following up on the outstanding issue with the replacement of the propane tanks. He gave an update to his progress and stated that he was waiting to hear back from a supplier.

**Ordinance 2017-02:** An Ordinance Amending The Liberty Township Ordinance No 2, 1999 Prohibiting Certain Traffic And Vehicular Conduct. Chief Briggs gave an overview of the updates to the fine schedule since the ordinance change was last presented. The mandatory jail time was removed and the sliding scale fines were adjusted. Because it had been over 60 days since the ordinance was advertised, it would be necessary to re-advertise the ordinance before moving forward with adoption. Mr. Barlow made a motion to advertise the ordinance with the intent to adopt at the October 3 BOS meeting. Mr. Jackson seconded the

motion. Mr. Bostek voted against the motion. Mr. Barlow and Mr. Jackson voted for the motion. The motion passed.

**New Business:**

**Junkyard Permit** – The Piper Junkyard Permit application was presented to the Supervisors with a recommendation for approval from the Zoning Officer. Mr. Barlow made a motion to grant the permit. Mr. Jackson seconded the motion and approval was unanimous.

**2018 Preliminary Draft Budget** – Mr. Bostek asked if anyone had comments on the previously distributed 2018 Draft Budget. Mr. Bostek stated that he felt the Solicitor budget number was too low and should be adjusted before moving forward. Mr. Bostek also stated that he would like to add a \$500 donation to the SPCA. No further changes were presented. A motion to advertise a budget workshop will be put on the October 3 BOS agenda.

**At 2:01 an Executive Session was called.**

**At 2:04 the meeting resumed.**

With no further business, Mr. Barlow made a motion to adjourn the meeting at 2:05 PM. Mr. Jackson seconded the motion and the motion carried.

Respectfully submitted,



By Wendy Reck, Secretary/Treasurer