

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**September 5, 2017
7:30 PM**

Board of Supervisors Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, September 5, 2017 at 7:30 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for a regular monthly meeting.

Present: Chairman John Bostek, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Solicitor John Phillips, Chief Brand Briggs Roadmaster Brian Arentz and Secretary Wendy Peck.

Chairman Bostek called the meeting to order at 7:30 PM. Secretary Peck performed a roll call. A quorum was present. Chairman Bostek opened the regular meeting to public comments.

Public Comments:

Several Residents including Rick Gladhill 605 Harbaugh Valley Road, Sue Tichy Tract Road, Cindy Arentz and Donna Powers made various comments related to the recently released August 31 Liberty Township Forensic Review Report by Karen Frey. One resident informed the BOS that the Township website was linking township meeting videos that contained political ads. The Secretary reported that she was unaware that there were ads in the videos and would disable the links the following day.

At 8:08 PM Chairman Bostek closed the public comments portion of the meeting.

Supervisor Comments:

Mr. Bostek commented that the DA was not pursuing a criminal case against the former Secretary. He also thanked Karen Frey for her work on the report. Mr. Bostek read a statement reporting that the civil lawsuit Barlow v. Liberty Township was dismissed with prejudice on August 23, 2017. Mr. Barlow has since filed an appeal.

Mr. Jackson's comments consisted of responding to questions presented to him at the July Meeting. He stated that MASA had applied for a building permit, but to date it has not been issued. He went on to address a comment regarding accessory buildings on the lots near MASA. The current zoning ordinance allows airplane hangers but not other types of accessory buildings on the lots near the airport.

Mr. Barlow commented on Karen Frey's report stating that the root cause of the issues reported were a lack of oversight. He went on to state that the Township should engage another auditor to pursue another audit. Mr. Barlow spoke about the reported holiday pay accusations.

Minutes:

August 1 BOS – Mr. Bostek presented the minutes from the August 1 Board of Supervisors meeting. Mr. Jackson made a motion to accept the August 1 meeting minutes. Mr. Bostek seconded the motion, Mr. Barlow did not attend the August 1 meeting and abstained from voting. The motion passed.

August 17 Workshop – Mr. Bostek presented the minutes from the August 17 Workshop meeting and asked the Board if they had a chance to review them. All confirmed that they had received and reviewed the minutes. Mr. Jackson made a motion to accept the August 17 Workshop meeting minutes. Mr. Bostek seconded the motion, and the motion passed unanimously.

Treasurer's Report: Ms. Peck read the August Treasurer's Report.

	General - Oper & Payroll Fund	Capital Reserve Fund
Beginning Balance	229,883.17	201,338.62
Checks & Payments	-48,359.54	0.00
Deposits & Credits	24,025.55	17.10
Cleared Balance	205,549.18	201,355.72
Uncleared Transactions	-5,337.18	0.00
Available Balance	200,212.00	201,355.72

Restricted Funds

	Fire Tax Fund	Highway Aid Fund
Beginning Balance	29,554.26	19,768.36
Checks & Payments	0.00	0.00
Deposits & Credits	0.00	12.91
Cleared Balance	29,554.26	19,781.27
Uncleared Transactions	0.00	-1,394.39
Available Balance	29,554.26	18,386.88

Mr. Barlow moved for acceptance of the report. Mr. Jackson seconded the motion and motion passed unanimously.

Approval of Expenses: Mr. Bostek presented the August expenses. Mr. Jackson moved for acceptance of the August expenses. Mr. Barlow seconded the motion and the motion passed unanimously.

Police Officer's Report – Chief Briggs read his report on August activities. The Chief cautioned the public to be wary of fraud by telephone. He spoke of a recent example that was reported.

Zoning Officer's Report – Mr. Bostek read the August Zoning Report which consisted of one Land Use Permits for a deck at 753 McLaughlin Road totaling \$250.

Roadmaster Report – Mr. Arentz reported on the August Road Department activities. The white dump truck is currently in the shop to have the injectors replaced. It should be ready tomorrow. He stated that he responded to a resident complaint about a pipe at Sanders Road. PennDot was contacted and they did not see an issue with the pipe.

Planning Commission Report: Planning Commission Vice Chair Judie Hogan reported that there were no submissions at the August meeting. She went on to state that the Planning Commission began reviewing the SALDO for updates and that Secretary Peck is maintaining a list of proposed changes. The recommended changes will be presented to the Board of Supervisors once the review is complete. She stated that Planning Commission Member Vince Gee, Zoning Officer Jamie Harbaugh, Secretary Treasurer Wendy Peck and she attended the August 31 SALDO workshop presented by the DCED and hosted by Adams County.

Old Business

a) Ordinance 2017-02: An Ordinance Amending The Liberty Township Ordinance No 2, 1999 Prohibiting Certain Traffic And Vehicular Conduct In The Township Of Liberty, Adams County, Pennsylvania. Mr. Barlow made a motion to pass Ordinance 2017-02. Mr. Jackson made comments

pertaining to the ordinance. Mr. Bostek stated that he believed the existing ordinance was sufficient and did not need amended. Mr. Barlow made comments in support of the ordinance. Because of the lack of a second no action was taken on the motion.

c) Forensic Audit: The Solicitor stated that a copy of the Forensic Review Report was forwarded to the District Attorney, the bonding company and a demand was placed on Ms. Shaffer. After some discussion about next steps, the Solicitor informed the Board of Supervisors that an Executive Meeting should be held to discuss next steps regarding the former Secretary/Treasurer.

d) New Enterprise: The Solicitor stated that there has been no response from New Enterprise to the second settlement offer letter sent on June 20.

New Business:

a) Mr. Jackson made a motion to advertise the RFP for pension plan administrator services. Mr. Bostek seconded the motion and approval was unanimous.

b) Mr. Bostek made a motion to appoint Mr. Jackson as Liberty Township's representative for the intermunicipal waste management contract. Mr. Barlow seconded the motion. Mr. Bostek and Mr. Barlow voted for. Mr. Jackson abstained from voting. The motion passed.

c) The Secretary/Treasurer Pension Plan CAO presented the 2018 MMO for NonUniform Pension Plan to the Board of Supervisors in the amount of \$7,442.07. Mr. Jackson made a motion to accept the 2018 MMO for the NonUniform Pension Plan. Mr. Barlow seconded the motion and approval was unanimous.

d) The Secretary/Treasurer Pension Plan CAO presented the 2018 MMO for Uniform Pension Plan to the Board of Supervisors in the amount of \$5,954. Mr. Jackson made a motion to accept the 2018 MMO for the Uniform Pension Plan. Mr. Barlow seconded the motion and approval was unanimous.

At 8:54 PM, Mr. Barlow made a motion to adjourn, Mr. Jackson seconded the motion, and approval was unanimous.

The next regularly scheduled Board of Supervisors meeting will be held on Tuesday, October 3, at 7:30 PM at the Township Municipal Building.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer