

**Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320**

**January 6, 2020
Board of Supervisors Reorganization Meeting Minutes**

The Board of Supervisors of Liberty Township, of Adams County, met on Monday, January 6, 2019, at 7:30 PM at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for the annual reorganization meeting.

Present: Chairman Walter Barlow, Vice Chairman Robert Jackson, Supervisor Robert Keilholtz; Solicitor John Lisko; Police Chief Sherri Hansen, and Secretary/Treasurer Wendy Peck.

Temporary Chairman John Lisko called the meeting to order at 7:30 PM. Secretary Peck performed a roll call. A quorum was present. Mr. Lisko called for nominations to elect a chairman.

Mr. Keilholtz moved to appoint Walter Barlow as Chairman for the Board of Supervisors. Mr. Jackson seconded the motion. All voted yes, and the motion carried. Mr. Lisko turned the meeting over to Chairman Barlow. Mr. Barlow welcomed Mr. Keilholtz to the Board of Supervisors.

Mr. Barlow moved to appoint Robert Jackson as Vice Chairman for the Board of Supervisors. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Jackson moved to appoint Wendy Peck as Secretary/Treasurer at the hourly rate of \$21.66. Mr. Barlow seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Robert Keilholtz as Alternate Secretary at an hourly rate to be set by the Elected Auditors. Mr. Jackson seconded the motion. Mr. Barlow and Mr. Jackson voted yes. Mr. Keilholtz abstained. The motion carried.

Mr. Keilholtz moved to appoint Robert Jackson as Alternate Treasurer at an hourly rate to be set by the Elected Auditors. Mr. Barlow seconded the motion. Mr. Keilholtz and Mr. Barlow voted yes. Mr. Jackson abstained. The motion carried.

Mr. Keilholtz moved to appoint Walter Barlow as interim Roadmaster at an hourly rate to be set by the Elected Auditors. Mr. Barlow seconded the motion. Mr. Keilholtz voted yes. Mr. Barlow voted yes. Mr. Jackson voted no. The motion carried.

Mr. Barlow moved to appoint Robert Keilholtz as Part-Time Road Crew at an hourly rate to be set by the Elected Auditors. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Bruce Pecher as Part-Time Road Crew at a pay rate to be determined. Robert Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Jackson moved to set the Police Chief hourly rate at \$28.61. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Jackson moved to set the Part Time Police Officer hourly rate at \$20.40. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Jackson interjected to state that he would be voting against reappointing the current Solicitor and gave a summary of his reasons which included a difference of opinion on the interpretation and application of the Sunshine Act and Executive Sessions.

Mr. Barlow moved to appoint John M. Lisko as Township Solicitor. Mr. Keilholtz seconded the motion. Mr. Keilholtz voted yes. Mr. Barlow voted yes. Mr. Jackson voted no. The motion carried.

Mr. Barlow moved to appoint John M. Lisko as Township Solicitor for the Planning Commission. Mr. Keilholtz voted yes. Mr. Barlow voted yes. Mr. Jackson voted no. The motion carried.

Mr. Barlow moved to appoint Zachary Mills as Special Counsel. Mr. Keilholtz seconded the motion. Mr. Keilholtz voted yes. Mr. Barlow voted yes. Mr. Jackson voted no. The motion carried.

Mr. Keilholtz moved to appoint the firm KPI as Township Engineer. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Keilholtz moved to appoint the firm KPI as Sewage Enforcement Officer. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Keilholtz moved to appoint the firm PA Municipal Code Alliance as Zoning Officer. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Keilholtz moved to appoint the firm PA Municipal Code Alliance as Alternate Zoning Officer. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Jackson moved to appoint the firm PA Municipal Code Alliance as Building Code Officer. Mr. Barlow seconded the motion. All voted yes, and the motion carried.

Mr. Barlow stated that Dianne Bittle, Cindy Arentz, Sherri Kipe and Tom Keilholtz had all expressed interest in a position on the Zoning Hearing Board. He then called for nominations to an opening for a member to the Zoning Hearing Board for a three-year term. Mr. Jackson nominated Dianne Bittle for reappointment to her expiring term. Mr. Keilholtz nominated Tom Keilholtz. There was some discussion about the nominees. Tom Keilholtz was present and spoke about his background and qualifications. Mr. Barlow seconded the nomination of Tom Keilholtz as a member of the Zoning Hearing Board for a three-year term. All voted yes, and Tom Keilholtz was appointed.

Mr. Barlow called for nominations for Vacancy Board Chairman. Mr. Lisko gave an overview of the duties of the Vacancy Board Chairman. Mr. Keilholtz made a motion to appoint John George as Vacancy Board Chairman. Mr. Jackson moved to appoint Paul Harner as Vacancy Board Chairman. There was some discussion of the candidates. Mr. John George was present at the meeting to express his interest in the appointment. Mr. Barlow seconded the nomination of John George as Vacancy Board Chairman. All voted yes, and John George was appointed as Vacancy Board Chairman.

Mr. Barlow moved to appoint York Adams Tax Bureau as Delinquent Per Capita Tax Collector. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to appoint Wendy Peck as Chief Administrative Officer for all township pension plans. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to confirm the December appointment of Smith Elliot & Kerns Township auditor for 2019 Audit. Mr. Jackson seconded the motion. All voted yes, and the motion carried.

Mr. Barlow moved to name the depository for funds as ACNB and PLGIT. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

Mr. Jackson moved to set the Treasurer bond at \$800,000. Mr. Keilholtz seconded the motion. All voted yes, and the motion carried.

At 7:59 PM Mr. Keilholtz made a motion to end the Reorganization meeting and begin the regular monthly meeting. Mr. Barlow seconded the motion. All voted yes, and the motion carried.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer