

Liberty Township Board of Supervisors
39 Topper Road, Fairfield, PA 17320

November 7, 2018 Meeting Minutes

The Board of Supervisors of Liberty Township, of Adams County, met Wednesday, November 7, 2018, 2018 at 7:30 PM at the Liberty Township Municipal building.

PRESENT: Chairman John Bostek by telephone, Vice Chairman Bob Jackson, Supervisor Walter Barlow, Special Counsel/Alternate Solicitor Zach Mills, Roadmaster Brian Arentz, and Secretary/Treasurer Wendy Peck.

NOT PRESENT: Solicitor John Lisko.

With Mr. Bostek attending by telephone, Mr. Jackson chaired the meeting. At 7:30 PM, Mr. Jackson and called the regular meeting to order and opened the meeting to public comment.

Chief Brand Briggs arrived at 7:35 PM.

PUBLIC COMMENTS:

- **Cindy Arentz 1734 Tract Road** remarked that she was bothered by being approached by Mr. Jackson yesterday and stated that he made comments regarding her recent appeal to the Office of Open Records. She went on to state her support for Mr. Lisko as Township Solicitor.
- **Donna Powers 608 Pecher Road** inquired about the Agricultural Security Area program.

SUPERVISOR COMMENTS:

- **Mr. Jackson** reported that Chief Briggs recently submitted his resignation to the Board of Supervisors effective November 24, 2018. Mr. Jackson thanked him for his service to the township and wished him luck. Mr. Jackson encouraged citizen participation and attendance to the meetings of area organizations such as FREMA, ACCOG, YATB, ACBA and the area fire departments.
- **Mr. Bostek** had no comments
- **Mr. Barlow** thanked Chief Briggs for his years of service to the township and congratulated him on his new position.

MINUTES: Mr. Barlow made a motion to accept the minutes of the October 2 Regular Meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to accept the minutes of the October 16 Workshop Meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

TREASURER'S REPORT: Ms. Peck read the Treasurer's Report for the month ending October 31, 2018.

10/31/2018	General - Oper & Payroll Fund	Capital Reserve Fund	PLGIT General Fund	Fire Tax Fund	Highway Aid Fund	Escrow Fund
Beginning Balance	247,757.65	103,421.42	128.39	37,585.41	85,565.89	2,119.17
<i>Oct Interest not avail</i>				<i>0.00</i>		<i>0.00</i>
Checks & Payments	-150,577.51	-485.00	0.00	0.00	-2,388.68	-539.00
Deposits & Credits	26,311.39	0.00	100,000.00	0.00	0.00	3,500.00
Ending Balance	123,491.53	102,936.42	100,128.39	37,585.41	83,177.21	5,080.17

Mr. Barlow made a motion to accept the October 2018 Treasurer's Report. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

EXPENSES: Mr. Barlow made a motion to pay the 10/17-11/7 invoices. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to retroactively approve the 10/14-10/27 payroll. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

POLICE OFFICER'S REPORT: Chief Briggs read his report for October stating that the police department worked 204.7 hours, drove 898 miles, and used 83.2 gallons of fuel. Mr. Barlow informed the Chief that that someone reported seeing the new police cruiser parked for 4.5 hours at a location in Gettysburg on the previous Saturday. The Chief said he would check on it.

ZONING OFFICER'S REPORT: Mr. Jackson reported that one land use permit and three driveway permits were issued in October totaling \$275 in permit fees. Mr. Jackson announced that the Supervisors recently received a letter from Land and Sea Services stating that Jamie Harbaugh has left Land and Sea Services and that Land and Sea will be terminating the Zoning Officer and Code Enforcement part of the agreement with the township effective December 1. Land and Sea has agreed to continue to provide Building Code and UCC Services. Mr. Jackson stated that the Township is considering options for a replacement zoning officer and code enforcement and has recently received a bid from PA Municipal Code Alliance.

ROADMASTER REPORT: Mr. Arentz reported on the month's activities in the Road Department which included driving 975 miles, using 140 gallons on road fuel and 33 gallons off road fuel. Work included cold patching, filling the salt and anti-skid bays, storm damage and shoulder work. He reported that he received on bid for emergency snow removal from Hobb's Trucking.

PLANNING COMMISSION REPORT: Planning Commission Chair Nancy Wenschhof reported that there has been some misunderstanding through email on the Planning Commission's recommendations on the Accessory Building Ordinance Amendment. It was decided that Nancy Wenschhof would attend the November 20 workshop meeting when Mr. Lisko and the full Board are present and attempt to come to clarify the Planning Commission's recommendations.

CITIZENS ADVISORY COMMITTEE: The committee does not have a quorum, is currently dormant and will expire on November 30, 2018.

ELECTED AUDITORS: Sue Hek reported that the Elected Auditors met on October 17 at 9:30 AM to perform a quarterly review of the Township's financial records.

OLD BUSINESS

The Treasurer Bond Claim Status: Mr. Mills stated that last month the Township received another request for documents from Cincinnati and that once the Board approves the motion for Mr. Bostek's affidavit, the request can be fulfilled. He went on to state that there was not much activity from Traveler's but there is a skype meeting schedule for later this month. Mr. Barlow asked Mr. Mills if he heard anything from the State Police or District Attorney. Mr. Mills stated it was not within his scope of work to do that and it would be up to the Board to decide who should contact them. There was some discussion about the Board determining a representative to contact the District Attorney, State Police, etc. Mr. Jackson moved to approve Chairman Bostek's swearing of any affidavits pertaining to information requested by the bond companies during the course of the Township's claims. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

Revised Zoning Ordinance Amendments: Mr. Mills reviewed the proposed amendments and on the Planning Commission's recommendations. Mr. Barlow made a motion to approve the 413.5 amendment as it was stated and authorize the Solicitor and Secretary to advertisement for enactment during the December 4, 2018 meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed. Mr. Jackson made a motion to approve the 600.3 amendment with the Planning Commission's spellings and authorize the Solicitor and Secretary to advertisement for enactment during the December 4, 2018 meeting. Mr. Barlow seconded the motion. All voted yes, and the motion passed. Mr. Barlow made a motion to approve the 201.5 amendment as it was stated and not use the Planning Commissions recommended changes and to authorize the Solicitor and Secretary to advertisement for enactment during the December 4, 2018 meeting. Mr. Jackson seconded the motion. All voted yes, and the motion passed.

2019 Budget Workshop: Mr. Jackson announced that the 2019 Budget Workshop would be held on Tuesday, November 13 at 7:30 PM.

NEW BUSINESS

- Mr. Jackson made a motion to accept Higgins (25000-0043---000) Land Development Plan Submission for review. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Mr. Jackson made a motion to pass Resolution 2018-08 Agricultural Security Area Addition 25D17-0001---000. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Mr. Jackson made a motion to approve Tax Collector Natalie Williams to represent the Township and attend the November 14 annual ACATO Conference. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Mr. Jackson noted that the Zoning Officer had inspected the Piper Junkyard Permit and had recommended it for approval. Mr. Jackson made a motion to Approve the Piper Junkyard Permit Renewal for one year. Mr. Barlow seconded the motion. All voted yes, and the motion passed.
- Mr. Jackson announced upcoming openings for Township appointments on the Planning Commission and Zoning Hearing Board.
- Mr. Jackson made a motion to accept Brand Brigg's resignation as full-time Police Chief effective November 24, 2018. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

ADJOURN

With no further business, Mr. Jackson made a motion to adjourn the meeting at 8:36 PM. Mr. Barlow seconded the motion. All voted yes, and the motion passed.

Respectfully submitted,



By Wendy Peck, Secretary/Treasurer