

**Zoning Officer's Report** - Mr. Bostek read this report and stated Mr. Hopkins issued two permits, traveled 14 miles and worked 24.0 hours for the month.

**Road Superintendent Report** - Mr. Harner stated the road crew has been cold patching, maintaining the trucks and getting them ready for snow. Mr. Clyde Wenschhof and Willis Kepner will be standby drivers in the event of snow.

**Planning Commission Report** - Mrs. Nancy Kepner gave a brief recap of the November 2006 meeting. The commission received a sketch plans for Mr. Brent, voted to recommend approval of a 60 day extension request for the Nita Shank property and voted to recommend approval of the Wornald preliminary plans for the Crum property.

**Old Business: None.**

**New Business:**

**2007 Budget**- Mr. Foscatto stated the supervisors held a special workshop on the budget in November. There were no significant changes to that document which was advertised and had been on display for 20 days. Mr. Foscatto gave a brief recap of the budget document.

Mr. Harner stated in 1994 an inter-municipal Police Agreement between Liberty Township and Carroll Valley Borough was adopted to establish an on duty/on call service between the departments. He stated we are rejuvenating this agreement to better serve the residents.

General Fund	
Income - \$357,300.00	- Expense - \$357,300.00
Highway Aid Fund	
Income - \$51,500.00	- Expense - \$51,500.00
Capital Reserve Fund	
Income - \$34,500.00	- Expense - \$34,500.00

**Wornald (Crum) Property Mylars**- Mr. Mike Wiley presented Mylars to the supervisors' for their approval. A motion by Mr. Foscatto to approve the Wornald (Crum) Property Mylars was seconded by Mr. Bostek and passed unanimously.

**Shank 60-Day Extension Request**- A motion by Mr. Foscatto to approve the Shank Extension Request was seconded by Mr. Bostek and passed unanimously.

**Reorganization Meeting**- Mr. Harner stated the reorganization meeting is supposed to be held on the first Monday in January. Since New Years Day falls on Monday, the meeting will be held on Tuesday, January 2, 2007 at 7:00 pm, with the Auditors Meeting on Wednesday, January 3, 2007.

**With no further business, the meeting adjourned at 8:45 p.m. on a motion by Mr. Foscatto, seconded by Mr. Bostek. Vote unanimous.**

The next scheduled meeting will be held on Tuesday, January 2, 2007 following the Reorganization meeting.

Respectfully submitted,  
*LeeBsta Frishkorn*  
LeeBsta Frishkorn, Secretary

Liberty Township Board of Supervisors  
39 Topper Road  
Fairfield, PA 17320  
January 2, 2007  
Reorganization Meeting

The Board of Supervisors of Liberty Township, of Adams County, met Tuesday, January 2, 2007 at 7:00pm at the Liberty Township Municipal Building, 39 Topper Road, Fairfield, PA 17320, for their Reorganization meeting.

Present: Paul Harner, John Bostek, Peter Foscatto, LeeBsta Frishkorn and Chief Holler. Mr. Davis did not attend.

**Chairman of the Board** - A motion by Mr. Harner to appoint Mr. Foscatto Chairman of the Board was seconded by Mr. Bostek and passed unanimously.

**Vice chairman** - A motion by Mr. Foscatto to appoint Mr. Bostek Vice Chairman of the Board was seconded by Mr. Harner and passed unanimously.

**Secretary / Treasurer** - A motion by Mr. Harner to appoint Ms. Frishkorn Secretary / Treasurer was seconded by Mr. Bostek and passed unanimously.

**Road Superintendent** - A motion by Mr. Harner to appoint Mr. Bostek to appoint Mr. Harner Road Superintendent with no pay was seconded by Mr. Harner and passed unanimously.

**Road Master** - A motion by Mr. Harner to appoint Mr. Brian Arentz Road Master was seconded by Mr. Bostek and passed unanimously.

**Stand-by Road Crew** - A motion by Mr. Harner to appoint Mr. Clyde Wenschhof and Willis Kepner Stand-by Road Crew status was seconded by Mr. Bostek and passed unanimously.

**Depositories for Funds** - A motion by Mr. Harner to retain Adams County Bank and PLGIT was seconded by Mr. Bostek and passed unanimously.

**Solicitor** - A motion by Mr. Bostek to appoint Mr. Davis Solicitor was seconded by Mr. Harner and passed unanimously.

**Township Engineer** - A motion by Mr. Bostek to appoint KPI as Township Engineer was seconded by Mr. Harner and passed unanimously.

**Sewage Enforcement Officers** - A motion by Mr. Harner to appoint KPI as Township Sewage Enforcement Officers was seconded by Mr. Bostek and passed unanimously.

**Zoning Officer** - A motion by Mr. Harner to appoint Owen Hopkins as Zoning Officer was seconded by Mr. Bostek and passed unanimously.

**Alternate Zoning Officer** - A motion by Mr. Harner to appoint Ms. Frishkorn as Alternate Zoning Officer was seconded by Mr. Bostek and passed unanimously.

**Vacancy Board Chairman** - A motion by Mr. Harner to appoint Mr. George Kramer as Vacancy Board Chairman was seconded by Mr. Bostek and passed unanimously.

**Per Capita Tax Collector**-A motion by Mr. Bostek to appoint Mrs. Natalie Williams to collect Per Capita Taxes was seconded by Mr. Harner and passed unanimously.

**Zoning Hearing Board Member**- A motion by Mr. Harner to appoint Dr. Lee Flinner to the Zoning Hearing Board was seconded by Mr. Bostek and passed unanimously.

**Chief Administrative Officer for Police Pension Plan** -A motion by Mr. Harner to appoint Ms. Frishkorn as Chief Administrative Officer for Police Pension Plan was seconded by Mr. Bostek and passed unanimously.

**Treasurer's Bond**-A motion by Mr. Harner to keep Treasurers bond at \$250,000.00 was seconded by Mr. Bostek and passed unanimously.

**Employee Wages**-A motion by Mr. Harner to increase employee wages by 4% was seconded by Mr. Bostek and passed unanimously.

**Set meeting date, time, and place**-A motion by Mr. Harner set meeting date, time and place for the year as the first Tuesday of every month at 7:30pm, in the Township Building were seconded by Mr. Bostek and unanimously.

**Regular Monthly Meeting  
January 2, 2007**

**Supervisors' Remarks:** Mr. Harner indicated the interveners met on December 18, 2006 with their next meeting on January 10, 2007 at 6:30 p.m.

Mr. Bostek stated he spoke with Penn Dots mowing contractor and they would be interested in mowing the township roads. He indicated the township has 17 miles of roadway that could be mown at one-half of last year's expenses. The mowing would be done three times a year.

**Minutes** of the December 5, 2006 meeting were approved on a motion by Mr. Harner, seconded by Mr. Bostek. Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 12/01/06	18,030.02	119.24	3,511.10	5,866.64	654.89	12,331.10	40,512.99
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	7.05	0.49	19.35	93.42	0.16	0	120.47
Receipts	34,965.17	0	0	0.00	0.00	0.00	34,965.17
Interfund Transfers Out	26,830.59	0	0.00	0.00	0	0.00	26,830.59
Interfund Transfers In	0.00	0	26,830.59	0	0.00		26,830.59
Expenditures	26,171.65	0	0.00	64.44	0.00	0.00	26,236.09
Ending Balance 12/31/06	0.00	119.73	30,361.04	5,895.62	655.05	12,331.10	49,362.54

**Approval of bills:**

Mr. Harner made a motion to pay the bills as stated, seconded by Mr. Bostek and passed unanimously.

**Public Participation:** -None.

**Solicitor** -- None.

**Police Officer's Report** - Chief Holler read his report and indicated his department worked a combined total of 223.5 hours. Their time was distributed: 72.0 Patrol, 95.0 Incidents, 40.0 Administration, 12.0 Traffic, 8.0 Training, 6.0 Court, and 2,377.0 miles driven. The department handled 101 Incidents in Liberty along with 68 patrol checks of our businesses.

Mr. Foscatto stated Chief Holler and the Supervisors' have reached an agreement for a 12-month contract.

**Zoning Officer's Report** - Mr. Bostek read this report and stated Mr. Hopkins issued four land use permits, and two occupancy permits and he worked 18 hours for the month.

**Roadmaster Report** - Mr. Harner stated the crew had been cold patching where needed on township roads, conducted maintenance on trucks and mowers, installed Curve Alert sign on Crum Road and are preparing for Guide Rail Installation on Steelman Marker Road.

**Planning Commission Report** - Mr. Foscatto reported that on the Shank Plans, sisters Nita and Nora Shank have reached an agreement on trading land, which now allows the lot addition to proceed. The Shanks are granting the Township a 60-day extension request to finalize the project.

**Old Business:**

**Nita Shank Subdivision 60-day Extension Request**- A motion by Mr. Harner to grant a 60-day extension was seconded by Mr. Bostek and passed unanimously.

**New Business:**

**537 Ordinance**- Mr. Foscatto stated the State requires the township to update the 537 plan and designate an area for a wastewater treatment plant. This task was completed and the 537 Ordinance Plan would be available for public review for 30-days at the Township Office. A copy of the plan will be sent to Adams County Planning for review. Adams County Planning is permitted 60 days to review the 537 Ordinance Plan. A motion by Mr. Harner to pass the 537 Ordinance on to Adams County Planning and Development for their review of 60-days, and to the Liberty Township Planning Commission for a 30 day review period was seconded by Mr. Bostek and passed unanimously.

A motion by Mr. Bostek to advertise the 537 Plan was seconded by Mr. Harner and passed unanimously.

Mr. Harner thanked the township employees, the solicitor, and other supervisors for the excellent support he received during his three years as Chairman; also noting that, as a novice, he required much more than support but also education.

With no further business, the meeting adjourned at 7:35p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.

The next scheduled meeting will be held on Tuesday, February 7, 2006 at 7:30 p.m.

Respectfully submitted,

*Lee-Esta Frishkorn*  
Lee-Esta Frishkorn  
Secretary/Treasurer

**Liberty Township Board of Supervisors  
Monthly Meeting  
February 6, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, February 6, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, and Chief Holler. Solicitor Davis did not attend.

**Supervisors' Remarks:** Mr. Harner stated the Wormald Company needed to have their comments regarding the development on 29 January with the interveners' comments due 1<sup>st</sup> of February. He stated he is unsure where it stands at this point.

Mr. Foscatto stated the Board updated the newsletter mailing list from 420 to 500 homes. The entire list comprises 1181 homes and the Township could not afford to do this extensive mailing.

**Mr. Harner's motion to approve minutes** of the January 2, 2007 Supervisor meeting was seconded by Mr. Bostek. Motion carried.

Treasurer's Report was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 1/01/07	0.00	119.73	30,361.04	5,895.62	655.05	12,331.10	49,362.54
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	13.73	0.49	0	46.7	0.33	0	61.25
Receipts	57,188.27	0	0	0.00	0.00	0.00	57,188.27
Interfund	0.00	0	21,000.00	0.00	0	0.00	21,000.00
Transfers Out							
Interfund Transfers In	21,000.00	0	0.00	0	0.00		21,000.00
Expenditures	29,864.50	0	20.00	0.00	0.00	6,549.16	36,433.66
Ending Balance 1/31/07	48,337.50	120.22	9,341.04	5,942.32	655.38	5,781.94	70,178.40

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** Mrs. Virginia Rentzel asks if the Board was going to discuss the McCallister property. Mr. Foscatto stated since Mr. Davis was not in attendance The Board would table the topic until next month.

**Solicitor** – None.

**Police Officer's Report** – Chief Holler reported his department worked a combined total of 226.0 hours. Their time was distributed: 58.5 hours of Patrol, 83.0 Incidents, 37.5 hours of Administration, 14.0 Traffic, and 8.5 hours of Court with 2,438 miles driven. The department handled 39 patrol checks of our businesses. Chief Holler also presented by slide show his 2006 yearly report.

**Zoning Officer's Report** – Mr. Foscatto read this report and stated Mr. Hopkins issued one permit, traveled 4 miles and worked 22.0 hours for the month.

**Road Superintendent Report** – Mr. Harner stated the road crew has cold patched where needed on Township roads. Conducted maintenance on trucks and mowers, installed Curve Alert sign on Steelman Marker Road and assisted installation of Guide Rails on Steelman Marker Road and Old Waynesboro Road Bridge.

Mr. Foscatto stated PennLines Company did a nice job on the Guide Rail installation.

**Planning Commission Report** – Mrs. Nancy Wenchhof gave a brief recap of the December 2007 meeting. The commission reorganized by voting Mrs. Wenchhof Chairman, and Mrs. Kepner Vice Chairman. They also voted to recommend approval of Mylars for the Nita Shank property.

**Old Business:**

**EIT Repayment** – Mr. Foscatto stated he attended a meeting last Monday with the Adams/York Earned Income Agency. The Agency is attempting to pass a three-year option for the payback, but it is now up to the executive board for approval. Mr. Davis stated in a phone conversation his feeling is that the amount owed is accurate.

**New Business:**

A motion by Mr. Harner to appoint Mrs. Kepner for another four-year term to the Planning Commission was seconded by Mr. John Bostek and passed unanimously.

**Resolution R1-2007 FREMA Manual** – Mr. Foscatto stated the resolution states we agree to operate per the rules and regulations of the Joint FREMA manual. A motion by Mr. Harner to pass Resolution R1-2007 FREMA Manual was seconded by Mr. Bostek and passed unanimously. Mr. Harner stated the coordinator Mr. Dave Martin, created the manual, which was reviewed, by Chief Holler and the Supervisors'.

**Resolution R2-2007 Agricultural Security Land Submission.** A motion by Mr. Harner to approve the addition of land owned by Mr. Matthew and Sheryl McLaughlin (Tax parcel #D15-0012) including 2.5 acres of land located in Liberty Township, to Highland Township Agricultural Security Area was seconded by John Bostek and passed unanimously.

**Ordinance O1-2007 Sewage Disposal Permits** – Mr. Foscatto stated in 1986 any property owner with ten acres or more would be able to construct a septic system with out any permits or approvals according to the DEP regulations. The DEP does not want to change their books therefore; they want the municipalities to change instead. Ultimately, the Township is responsible for all system failures. A motion by Mr. Harner to advertise Ordinance O1-2007 was seconded by Mr. Bostek and passed unanimously.

**Shank 60-Day Extension Request** – A motion by Mr. Foscatto to approve the Shank 60-Day Extension Request was seconded by Mr. Bostek and passed unanimously.

**Paul Goetz Bond** – Mr. Foscatto stated the Township holds the bond on a five-lot subdivision for a private road the property of Mr. Goetz. PennDot wants to hold the bond on their

portion for storm water run off. Aaron Jolin of Wm. F. Hill Associates asks that we reduce the bond to \$28,345.00 from \$60,000.00. KPI has given their approval to lowering the bond amount but not to release the bond until PennDot grants their permits. A motion by Mr. Harner to reduce the Paul Goetz bond of \$60,000.00 to \$28,345.00 was seconded by Mr. Bostek and passed unanimously.

With no further business, the meeting adjourned at 8:20 p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, March 6, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

*Liberty Township Board of Supervisors  
Monthly Meeting  
March 6, 2007*

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, March 6, 2007 at 7:30 p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, John Bostek, LeeEsta Frishkorn Secretary, Chief Holler and Solicitor Davis. Paul Harner did not attend.

**Supervisors' Remarks:** Mr. Foscatto stated Wormald Companies and Steelman Associates have agreed to sign the Waste Water Treatment Facilities agreement.

Mr. Foscatto asked Mr. Davis the status on the Wormald negotiations. Mr. Davis stated he has not received a response from Ms. Smith. Mrs. Wenchhof stated the deadline for the comments is March 7, 2007.

**Mr. Foscatto seconded Mr. Bostek's motion to approve minutes of the February 6, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Easement Fund	TOTAL
Beginning Balance 2/01/07	48,337.50	120.22	9,341.04	5,942.32	655.38	5,781.94	70,178.40
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	16.15	0.51	0	25.36	0.33	0	42.35
Receipts	7,648.67	0	0	0.00	0.00	0	7,648.67
Interfund Transfers Out	0.00	0	0.00	0.00	0	0.00	0.00
Interfund Transfers In	0.00	0	0.00	0	0.00		0.00
Expenditures	20,460.47	0	20.00	1,215.19	0.00	458.09	22,153.75
Ending Balance 2/28/07	35,541.85	120.73	9,321.04	4,752.49	655.71	5,323.85	55,715.67

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Foscatto. Vote unanimous.

**Public Participation:** None.

**Solicitor** – None.

**Police Officer's Report** – Chief Holler reported his department worked a combined total of 237.0 hours.

Their time was distributed: 78.0 hours of Patrol, 78.5 Incidents, 42.0 hours of Administration, 18.0 Traffic, and 10.5 hours of Court with 2,474 miles driven. The department handled 47 patrol checks of our businesses.

**Zoning Officer's Report** – Mr. Bostek read this report and stated Mr. Hopkins issued three permits, traveled 21 miles and worked 16.5 hours for the month. Mr. Bostek announced Mr. Hopkins hours will now consist of appointments only.

**Road Superintendent Report** – Mr. Foscatto stated Mr. Arentz cold patched where needed on Township roads, conducted maintenance on trucks and mowers. He removed snow and ice during the storm and sent the backhoe out for repairs. Mr. Foscatto also stated Brian did a great job on Irishtown Road.

**Planning Commission Report** – Mrs. Nancy Wenschhof stated there were no new submissions for the month and the commission recommends unanimously for the approval of the Waste Water Treatment Ordinance.

**Old Business:**

**McCallister Property**–Mr. Foscatto stated neighbors have complained about the junk piling up around the property over the last nine months. Mr. Hopkins has sent several certified notices, which the property owner signed for with no response. A motion by Mr. Foscatto authorizing Mr. Davis to investigate and file complaints at the magistrate's office was seconded by Mr. Bostek and passed unanimously.

**New Business:**

**Resolution R3-2007 Planning Commission Comments**– Mr. Foscatto stated the Planning Commission submitted their comments to the board for the Sewage Facilities Plan Ordinance. The comments are to be attached to the minutes. A motion by Mr. Bostek to pass Resolution R3-2007 Planning Commission Comments was seconded by Mr. Foscatto and passed unanimously.

**Resolution R4-2007 Sewage Facilities Plan Joint Agreement**– Mr. Foscatto stated the developers agree with the planned location of a sewage facility at their expense. A motion by Mr. Bostek to pass Resolution R4-2007 authorizing the replacement of the current Joint Agreement as an attachment to the Sewage Facilities Plan was seconded by Mr. Foscatto and passed unanimously.

**Ordinance O1-2007 Sewage Disposal Permits**– Mr. Foscatto stated in 1986 any property owner with ten acres or more would be able to construct a septic system with out any permits or approvals according to the DEP regulations. The DEP does not want to change their books therefore; they want the municipalities to change theirs instead. Ultimately, the Township is responsible for all system failures. A motion by Mr. Bostek to pass Ordinance O1-2007 was seconded by Mr. Foscatto and passed unanimously.

**Mirage Road Dedication** – Mr. Foscatto stated engineers for Mirage have - requested a dedication of the proposed roads to the township even in the event the Township does not accept them. Mr. Davis stated if the dedication were printed on the plans, it would be available for acceptance in 21 years. Mr. Davis recommends the township not allow the dedication to be made. A motion by Mr. Bostek to have Mr. Davis send a letter to Steven Loss, Engineer to Mr. Mirage to not make a dedication of the roads was seconded by Mr. Foscatto.

With no further business, the meeting adjourned at 7:50 p.m. on a motion by Mr. Bostek, seconded by Mr. Foscatto. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, March 6, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

*Liberty Township Board of Supervisors  
Monthly Meeting  
April 3, 2007*

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, April 3, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, and Solicitor Davis. Chief Holler did not attend.

**Supervisors' Remarks:** Mr. Foscatto stated the McCallister property on Harbaugh Valley Road has received several complaints regarding the junk piling up in the yard. Mr. Hopkins has responded by sending certified letters with no response from Mr. McCallister. Mr. Foscatto asked Mr. Davis to file a civil complaint against Mr. McCallister.

Mr. Foscatto asked Ms. Frishkorn to explain the grant for the new police cruiser. Ms. Frishkorn stated she had spoke to Representative Moul several months ago explaining the terrible condition of the 2001 car as well as the financial status of the township. In March, Representative Moul had called to let us know we were 95% guaranteed \$10,000.00 but we would not see the money for at least six months.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the March 6, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

Beginning Balance 3/01/07	35,541.85	120.73	9,341.04	4,752.49	655.71	5,323.85	55,735.67
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	14.9	0.46	0	22.88	0.3	0	38.54
Receipts	21,048.14	0	0	0.00	0.00	0.00	21,048.14
Interfund Transfers Out	0.00	0	0.00	0.00	0	0.00	0.00
Interfund Transfers In	0.00	0	0.00	0	0.00		0.00
Expenditures	18,052.16	0	20.00	657.86	0.00	127.46	18,857.48
Ending Balance 3/31/07	38,552.73	121.19	9,321.04	4,117.51	656.01	5,196.39	57,964.87

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** None.

**Solicitor** – None.

**Police Officer's Report** – Mr. Foscatto read the report and stated his department issued three citations with 102 incidents.

**Zoning Officer's Report** – Mr. Bostek read this report and stated Mr. Hopkins issued five permits, traveled 25 miles and worked 20 hours for the month.

**Road Superintendent Report** – Mr. Foscatto stated Mr. Arentz cold patched where needed on Township roads, conducted maintenance on trucks and mowers. He removed snow and ice during the storm and sent the backhoe out for repairs. Mr. Foscatto also stated Brian did a great job on Irishtown Road.

**Planning Commission Report** – Mrs. Nancy Wenschhof stated there were two submissions for lot additions and gave a brief update on Wormald deliberations.

**Old Business:**

**McCallister Property**–Mr. Foscatto stated neighbors have complained about the junk piling up around the property over the last nine months. Mr. Hopkins has sent several certified notices, which the property owner signed for with no response. A motion by Mr. Foscatto authorizing Mr. Davis to investigate and file complaints at the magistrate's office was seconded by Mr. Bostek and passed unanimously.

**New Business:**

**Resolution R5-2007 Adams County Comments** Mr. Foscatto stated the ACOPD submitted their comments to the board for the Sewage Facilities Plan Ordinance. The comments are to be accepted as comments. A motion by Mr. Harner to pass Resolution R5-2007 Adams County Planning and Development Comments was seconded by Mr. Bostek and passed unanimously.

**Resolution R6-2007 Amending the 537 Ordinance**– Mr. Foscatto stated the Township has prepared a 537 Plan Update, which provides for sewage facilities in a portion of Liberty Township and will submit it to the DEP. A motion by Mr. Bostek to pass Resolution R6-2007 authorizing the amendment to the Sewage Facilities Plan was seconded by Mr. Harner and passed unanimously.

**Resolution R7-2007 Adoption of 457 Retirement Plan**– Mr. Foscatto stated the Township has prepared a 457 Plan, which allows the employees to have tax defer money withheld from their paychecks and placed into a retirement account. A motion by Mr. Harner to pass Resolution R7-2007 Adoption of 457 Retirement Plan was seconded by Mr. Harner and passed unanimously.

**Resolution R8-2007 Adoption of Non-uniform Pension Plan**– Mr. Foscatto stated this plan is a defined contributions plan, which means only what is contributed is what will be paid out. The cost to the township would be an initial \$1500.00 to draw up the contract, and one percent of wages per year for the first three years for Mr. Arentz and Ms. Frishkorn. Upon the fourth year, the state will pay between \$2500 - \$3000 per employee. At that time, the only cost to the township is a \$1000.00 a year maintenance fee. Mr. Harner stated most Townships offer their employees some kind of pension and Mr. Davis and Mr. Bostek both agreed this plan is a good plan and will not put a strain on the township funds. A motion by Mr. Harner to pass Resolution R8-2007 Adoption of Non-uniform Pension Plan was seconded by Mr. Harner and passed unanimously.

With no further business, the meeting adjourned at 7:05 p.m. on a motion by Mr. Foscatto, seconded by Mr. Harner. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, May 1, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Monthly Meeting  
May 1, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, May 1, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, and Solicitor Davis. Chief Holler did not attend.

**Supervisors' Remarks:** Mr. Bostek stated the local elections are in the township building on May 15, 2007 and hopes everyone comes out to vote. He also stated a zoning hearing meeting held last week for a special exception to the zoning ordinance to allow a dog kennel along tract road. Ms. Frishkorn stated approval was granted with four conditions.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the April 3, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 4/01/07	38,552.73	121.65	9,321.04	4,117.51	656.01	5,196.39	57,965.33
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	13.45	0.52	0	24.73	0.33	0	39.03
Receipts	40,852.98	0	0	48,421.20	0.00	4,335.00	93,609.18
Interfund Transfers Out	0.00	0	0.00	0.00	0	0.00	0.00
Interfund Transfers In	0.00	0	0.00	0	0.00		0.00
Expenditures	29,806.67	0	20.00	0.00	0.00	0.00	29,826.67
Ending Balance 4/30/07	49,612.49	122.17	9,301.04	52,563.44	656.34	9,531.39	121,786.87

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** None.

**Solicitor** – None.

**Police Officer's Report** – Mr. Foscatto read the report and stated his department issued citations and attended an internet safety class.

**Zoning Officer's Report** – Mr. Bostek read this report and stated Mr. Hopkins issued six permits, and worked 17 hours for the month.

**Road Superintendent Report** – Mr. Harner stated Mr. Arentz cold patched where needed on Township roads, conducted maintenance on trucks and pipe work. Mr. Arentz has put the township on a list with the Probation office for anyone needing to perform community service hours.

**Planning Commission Report** – Mr. Foscatto stated there were two lot additions for Mr. Farkas and Mr. Harbaugh. The commission voted unanimously to recommend conditional approval for both plans.

**Old Business:** None.

**New Business:**

**\$25,000 Loan Payback-** Mr. Harner stated the township had taken a loan with Adams County National Bank for \$25,000.00. He stated we have been paying only the interest on the loan and the loan is due in full the end of May 2007. A motion by Mr. Harner to repay the \$25,000.00 before the due date was seconded by Mr. Bostek and passed unanimously.

**Mowing Contract-** Mr. Foscatto stated he had hoped to have a mowing contract before this meeting but it has not arrived as of today. The contractor for the state has agreed to do the townships' mowing three times during the season for \$2,800.00. A motion by Mr. Harner to accept the contract no higher than \$4,000.00, pending Mr. Davis's approval was seconded by Mr. Bostek and passed unanimously.

**Farkas/Rawlings Lot addition-** Mr. Foscatto stated the mentioned property is located on the right side of Harbaugh Valley road. The engineer's comments were addressed and changes have been made. A motion by Mr. Foscatto to approve the Farkas/Rawlings lot addition pending receipt of notarized Mylar's was seconded by Mr. Bostek and passed unanimously.

**Richard Harbaugh Lot addition-** Mr. Foscatto stated the engineer's comments were addressed and changes have been made. A motion by Mr. Foscatto to approve the Richard Harbaugh lot addition pending receipt of notarized Mylar's was seconded by Mr. Bostek and passed unanimously.

**PIB Loan Payment-** Mr. Harner stated the loan payment for the Bullfrog Road project is due in September for \$23,595.91. These funds will come out of our liquid fuel reimburse. To insure that we do not mistakenly use this money, Mr. Harner proposed the funds be transferred to the Sinking Fund now. A motion by Mr. Harner to transfer \$23,595.91 in to the Sinking Fund immediately was seconded by Mr. Foscatto and passed unanimously.

**2006 Audit-** Mr. Foscatto stated prior to this meeting the township auditors held their meeting giving the financial finding of the Township. They reported all funds are correct and posted properly.

With no further business, the meeting adjourned at 7:55 p.m. on a motion by Mr. Foscatto, seconded by Mr. Bostek. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, June 5, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

*Liberty Township Board of Supervisors  
Monthly Meeting  
June 5, 2007*

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, June 5, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, Chief Holler and Solicitor Davis.

**Supervisors' Remarks:** Mr. Bostek stated he spoke to the state regarding other businesses that provide roadside mowing and was informed no one other than Leader Heights Nursery provides these services. The contract with the state was finalized at the end of May therefore the mowers are running a couple of weeks behind schedule.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the May 1, 2007**

**Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 5/01/07	49,612.49	122.17	9,301.04	52,563.44	656.34	9,531.39	121,786.87
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	12.92	0.5	13.33	209.53	0.32	0	236.6
Receipts	112,241.34	0	0	0.00	0.00	0.00	112,241.34
Interfund Transfers Out	0.00	0	0.00	23,595.91	0.00	0.00	23,595.91
Interfund Transfers In	0.00	0	0.00	0	23,595.91		23,595.91
Expenditures	65,677.64	0	20.00	0.00	0.00	0.00	65,697.64
Ending Balance 5/31/07	96,189.11	122.67	9,294.37	29,177.06	24,252.57	9,531.39	168,567.17

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** None.

**Solicitor** – None.

**Police Officer's Report** – Chief Holler reported his department worked a combined total of 394.5 hours.

Their time was distributed: 99.5 hours of Patrol, 148.0 Incidents, 53.5 hours of Administration, 63.0 Traffic, and 2.0 hours of Court with 3,195.0 miles driven. The department handled 70 patrol checks of our businesses.

**Zoning Officer's Report** – Mr. Foscatto read this report and stated Mr. Hopkins issued four occupancy permits, and worked 18.5 hours for the month.

**Road Superintendent Report** – Mr. Harner stated Mr. Arentz conducted maintenance on trucks and mowers (yellow truck to be inspected this month), trimmed road intersections and mowed some township roads (mower broke down). Purchased pipe for Pecher Road culvert repair and completed walkway between offices and conference room.

**Planning Commission Report** – Mrs. Wenchhof stated there was one subdivision submitted for the Kipe Estate.

**Old Business:** None.

**New Business:**

With no further business, the meeting adjourned at 7:55 p.m. on a motion by Mr. Bostek, seconded by Mr. Harner. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, July 3, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,



LeeEsta Frishkorn, Secretary

*Liberty Township Board of Supervisors  
Monthly Meeting  
July 3, 2007*

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, July 3, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, Chief Holler and Solicitor Davis.

**Supervisors' Remarks:**

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the June 5, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 6/01/07	9,6189.11	122.67	9,294.37	29,177.06	24,252.57	9,531.39	168,567.17
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	0	0	14.45	0	0	0	1.45
Receipts	13,755.76	0	0	0.00	0.00	0.00	13,755.76
Interfund Transfers Out	0.00	0	0.00	0	0.00	0.00	0
Interfund Transfers In	0.00	0	0.00	0	0		0
Expenditures	16,922.79	0	20.00	0.00	0.00	0.00	16,922.76
Ending Balance 6/30/07	93,022.08	122.67	9,308.82	29,177.06	24,252.57	9,531.39	165,414.59

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** None.

**Solicitor** – None.

**Police Officer's Report** – Chief Holler reported his department worked a combined total of 394.5 hours. Their time was distributed: 101 hours of Patrol, 18 Incidents, 50.0 hours of Administration, 64.0 Traffic, and 4.0 hours of Court.. The department handled 57 patrol checks of our businesses.

**Zoning Officer's Report** – Mr. Foscatto read this report and stated Mr. Hopkins issued four occupancy, one road permit, two land use permits, and worked 17.5 hours for the month.

**Road Superintendent Report** – Mr. Harner stated there were a few cracks in the reclamation section of Bullfrog Road due to the lack of a shoulder. Valley Quarries will tar and chip along this section to prevent further cracking.

**Planning Commission Report** – Mr. Foscatto both of the working subdivisions have granted the township extensions to update their plans.

**Old Business:** None.

New Business:

**Kipe subdivision 60-Day extension request-** The Kipes have submitted a written request for a 60-day extension to work out details of a road access problem. A motion by Mr. Foscatto to grant the Kipe's a 60-day extension was seconded by Mr. Harner and passed unanimously.

**Harbaugh subdivision 180-day extension request-** Mrs. Iyvone Harbaugh have submitted a written request for a 180-day extension to make changes to their plan. A motion by Mr. Foscatto to grant the Harbaugh's a 180-day extension was seconded by Mr. Harner and passed unanimously.

**Yearly Materials Bid-** Mr. Foscatto stated the bids were for the purchase of stone material, Fuel, and the mowing contract. Ms. Frishkorn stated the on bid received was from Valley Quarries for the stone. Mr. Davis stated we must re-advertise for the fuel and if no one responds we may purchase from whom ever we choose. A motion Mr. Foscatto giving Ms. Frishkorn permission to re-advertise for materials was seconded by Mr. Harner and passed unanimously.

**Ordinance O2-2007 Holding Tank Agreement-** Mr. Foscatto stated we currently have a holding tank ordinance but we need an agreement to the ordinance. This will hold the owner of a holding tank responsible for all maintenance, upkeep, testing and replacement as required by the DEP. A motion by Mr. Harner to advertised Ordinance O2-2007 Holding Tank Agreement was seconded by Mr. Bostek and passed unanimously.

**Equipment Sale-** Mr. Foscatto stated we would like to put the red dump truck, chipper and utility trailer out for bids. This equipment has been sitting for a longtime and it is best to sell the equipment rather than have it just sitting around on our insurance. A motion by Mr. Harner to advertise the truck, chipper and trailer for bids was seconded by Mr. Bostek and passed unanimously.

**Tractor Purchase-** Mr. Harner stated the Ford tractor used for mowing is not mower friendly. The boom is behind the operator, which makes it difficult to operate, and it takes a month to mow the Township. We tried to contract the mowing with a business used by the State but he has not responded and it is not an option at this point. The next option is to trade this tractor in on a new machine. A motion by Mr. Harner to purchase a new tractor with the trade of the ford not to cost more than \$45,000 by a four-year lease on a state contract was seconded by Mr. Foscatto and passed unanimously.

With no further business, the meeting adjourned at 8:15 p.m. on a motion by Mr. Bostek, seconded by Mr. Harner. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, August 7, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

  
LeeEstia Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Monthly Meeting  
August 7, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, August 7, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEstia Frishkorn Secretary, Chief Holler and Solicitor Davis.

Supervisors' Remarks:

Mr. Harner seconded Mr. Bostek's motion to approve minutes of the July 3, 2007 Supervisor meeting. Motion carried.

Treasurer's Report was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 7/01/07	93,022.08	122.67	9,308.82	29,177.06	24,252.57	9,531.39	165,414.59
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	34.88	.58	28.49	312.15	35.62	0	411.72
Receipts	21,398.23	0	0	0.00	0.00	1985.00	23,383.23
Interfund Transfers Out	0.00	0	0.00	0	0.00	0.00	0
Interfund Transfers In	0.00	0	0.00	0	0		0
Expenditures	32,755.31	0	0	0	0	2,378.69	35,134.00
Ending Balance 7/31/07	81,699.88	123.25	9337.31	29,489.21	24,288.19	9,137.70	154,075.54

Approval of bills:

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

Public Participation: None.Solicitor - None.Police Officer's Report - Chief Holler reported his department worked a combined total of 307 hours.

Their time was distributed: 77.0 hours of Patrol, 123.5 Incidents, 57.5 hours of Administration, 41.0 Traffic, and 8.0 hours of Court.. The department handled 57 patrol checks of our businesses.

Zoning Officer's Report - Mr. Foscatto read this report and stated Mr. Hopkins issued one occupancy, two land use permits, and worked 11.5 hours for the month.

Road Superintendent Report - Mr. Harner stated the pipe on Pecher Road was replaced. He stated they did a great job and the work was done in just one day.

Planning Commission Report - Mrs. Wenchhof stated there was no new business but the commission has three plans in the works as well a one withdraw.

Old Business: None.

**New Business:**

**Donations-** Mr. Foscatto stated Latimore Township is forming their own department and is in need of equipment. Our police department currently has a light bar and siren that is unusable on any of our current cruisers, therefore we would like to donate these items to them. Officer Weigan currently is working here as a part-time officer as well as in Latimore and has asked for any help we may be able to offer. A motion by Mr. Harner to donate the light bar and siren to Latimore Police Department was seconded by Mr. Bostek and passed unanimously.

**Impound Fence-** Mr. Foscatto state Chief Holler has requested to purchase a fence to be installed behind the Township building for an impound yard. A motion by Mr. Foscatto allowing Chief Holler to receive estimates on the fence was seconded by Mr. Harner and passed unanimously.

**Bus Stop-** Mr. Foscatto stated the intersection of Crum, Steelman Marker, Pecher and Topper Roads has been creating some traffic issues and we feel this is an accident waiting to happen. He also stated the Board has requested the school to move the stop to the township building so that the cars are off of the street. Chief Holler is waiting for a response from Mr. DiAngelo.

**Ordinance O2-2007 Holding Tank Agreement-** Mr. Foscatto stated we currently have a holding tank ordinance but we need an agreement to the ordinance. This will hold the owner of a holding tank responsible for all maintenance, upkeep, testing and replacement as required by the DEP. A motion by Mr. Bostek to approve Ordinance O2-2007 Holding Tank Agreement was seconded by Mr. Harner and passed unanimously.

**Equipment Sale-** Mr. Foscatto stated we have put the red dump truck, chipper and utility trailer out for bids and we have received several interests. Mr. Foscatto opened and read the bids allowed. A copy of all submitted bids is attached to end of the minutes. A motion by Mr. Harner to award the truck to David Lingg, chipper to Charles Alexander and trailer to Randy Alexander was seconded by Mr. Bostek and passed unanimously.

**Re-bid Fuel Tanks-** Mr. Foscatto state the Township did not receive any bids for fuel therefore we may contact any company with the lowest cost available.

With no further business, the meeting adjourned at 8:05 p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.

The next regular scheduled meeting will be held on Tuesday, September 4, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

  
Lee Esta Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Monthly Meeting  
September 4, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, September 4, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, Lee Esta Frishkorn Secretary, and Chief Holler. Solicitor Davis did not attend.

**Supervisors' Remarks:**

**Mr. Bostek seconded Mr. Harner's motion to approve minutes of the August 7, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 8/01/07	81,699.88	123.25	9,337.31	29,489.21	24,288.19	9,137.70	154,075.54
Account Adjustments	0	0	0	0	0	0	0
Interest	0	0.52	0	125.25	0	0	125.77
Receipts	15,853.25	0	0	0	0	0	15,853.25
Interfund Transfers Out	0	0	0	0	0	0	0
Interfund Transfers In	0	0	0	0	0	0	0
Expenditures	12,503.25	0	0	11,115.68	0	50.00	23,668.93
Ending Balance 8/30/07	85,049.88	123.77	9337.31	18,498.78	27,288.19	9,087.70	146,385.63

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** None.

**Solicitor** - None.

**Police Officer's Report** - Chief Holler reported his department worked a combined total of 168 hours. Their time was distributed: 47.0 hours of Patrol, 47 incidents, 28.5 hours of Administration, 12.5 Traffic, and 3.0 hours of Court. The department handled 16 patrol checks of our businesses.

**Zoning Officer's Report** - Mr. Foscatto read this report and stated Mr. Hopkins issued one occupancy, one land use permit, and worked 11.5 hours for the month.

**Road Superintendent Report** - Mr. Harner stated conducted maintenance on trucks and mowers. Trimmed road intersections, mowed some township roads with the new tractor, and removed storm damaged trees from Pecher, Bullfrog and Girl Scout Road.

Mr. Foscatto stated with the old mower four days were tied up to mow the township, it now only takes four hours.

**Planning Commission Report** - Mr. Foscatto stated the Mrs. Harbaugh withdrew their subdivision plan in order for them to design the layout. Mr. Kipe requested a 90-day extension

to work on the roadway agreement and Mrs. Bowman's plan requests conditional approval with receipt of approved sewage modules.

Old Business: None.

New Business:

**EIT-Mr. Foscatto** stated he just received a letter from EIT on Tuesday stating the township has been over paid \$31,000.00 and is due back by January. During a phone conversation with Mrs. Kashner, she agreed to extend the payback until August of 2008. He also stated there was no immediate explanation of the overpayment.

**Mr. Foscatto** stated Ms. Frishkorn and his self had the budget 90% completed and has asked to receive rates on a loan.

**Kipe 90-Day Extension-** Mr. Foscatto stated this is a five (5)-lot subdivision that is having a problem with a roadway. They have met with Mr. Kipes attorney as well as Mr. Davis and there is still an issue. The planning commission recommends the Board approve the extension. **A motion by Mr. Harner approving a 90-Day Extension Request for the Kipe subdivision was seconded by Mr. Bostek and passed unanimously.**

**Bowman Subdivision-** Mr. Foscatto stated the Bowman's have met all comments from the township engineer and the county. They are now awaiting approval of their sewage modules. **A motion by Mr. Bostek to grant conditional approval of the Bowman Subdivision pending approved sewage modules was seconded by Mr. Harner and passed unanimously.**

**Police Services Update-** Mr. Foscatto stated the Board met with Mr. Harris, Mayor of Carroll Valley, who presented a proposal for Police services. The board has requested the same from Cumberland Township. He also stated they met with Freedom Supervisors to let them know we are still able to honor their contract. Chief Hollers last day of patrol is October 5, 2007 and his last day of employment is December 1, 2007.

**Mr. Riley** made a complaint to the board in regards to installation of the roadway next to his property for the Goetz subdivision. The developer is installing a wall against his trees, which is un-maintainable with it being so close. He would like something done. Mr. Foscatto stated he would meet with the township engineers and a representative of Wm. F Hill's office. Mr. Bostek stated the purpose of the wall is in keeping the lower property owners from flooding in heavy storms.

**With no further business, the meeting adjourned at 8:10 p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.**

The next regular scheduled meeting will be held on Tuesday, October 2, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted

*Lee-Esta Frishkorn*  
Lee-Esta Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Monthly Meeting  
October 2, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, October 2, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, Lee-Esta Frishkorn Secretary, Chief Holler and Solicitor Davis did not attend.

**Supervisors' Remarks:** Mr. Bostek reminded everyone of the elections on November 6. Mrs. Wenchhof stated the interveners have not received a copy of the new agreement for signing.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the September 4, 2007 Supervisor meeting. Motion carried.**

**Treasurer's Report** was accepted by the Supervisors.

	General Fund	General Savings Fund	Capital Reserve Fund	Highway Aid Fund	Sinking Fund	Escrow Fund	TOTAL
Beginning Balance 9/01/07	85,049.88	123.77	9,337.31	18,498.78	24,288.19	9,087.70	146,385.63
Account Adjustments	0.00	0	0	0	0	0.00	0.00
Interest	19.03	0.52	14.51	110.98	15.47	0	160.51
Receipts	49,124.82	0	0	0.00	0.00	1,480.00	50,604.82
Interfund Transfers Out	0.00	0	0.00	0.00	0.00	0.00	0.00
Interfund Transfers In	0.00	0	0.00	0	0.00		0.00
Expenditures	33,968.15	0	0.00	4,419.78	23,595.91	2,924.77	64,908.61
Ending Balance 9/30/07	100,225.58	124.29	9,351.82	14,189.98	707.75	7,642.93	132,242.35

**Approval of bills:**

Mr. Bostek made a motion to pay the bills, seconded by Mr. Harner. Vote unanimous.

**Public Participation:** Mr. Bill Reinke and Mr. Bill O'Neal spoke in regards to a Mason Dixon By-Pass Coalition for placement of a bypass around Emmitsburg, MD.

**Solicitor** - None.

**Police Officer's Report** - Chief Holler reported his department worked a combined total of 168 hours. Their time was distributed: 47.0 hours of Patrol, 47 Incidents, 28.5 hours of Administration, 12.5 Traffic, and 3.0 hours of Court. The department handled 16 patrol checks of our businesses.

**Zoning Officer's Report** - Mr. Bostek read this report and stated Mr. Hopkins issued two occupancy, one land use permit, worked 9.5 hours for the month and traveled 19 miles for the month.

**Road Superintendent Report** - Mr. Harner stated Mr. Arentz conducted maintenance on trucks and mowers, trimmed road intersections and mowed township roads. He also cold patched many areas on township roads

**Planning Commission Report** - Mrs. Wenchhof stated no actions were taken on any plans.

Old Business:

**537 Plan-** Mr. Foscatto stated the 537 Ordinance has been filed with the DEP. Six (6) comments for changes have been received and three (3) of those are minor, which needs corrected and resubmitted by March.

New Business:

**Police Coverage-** Mr. Foscatto stated the Township will continue to maintain our own coverage. The Board agrees to provided coverage to Freedom Township with 20 hours on call, 40 on duty/on call and ten (10) hours off duty. Mr. Foscatto also asked Chief Holler to introduce his proposed replacement. After some discussion between the Supervisors, Mr. Foscatto swore Robert Then in as a Police Officer after a motion by Mr. Harner to hire Robert Then as a part-time officer, to work at least 20 hours per week, at \$20.00 per hour, was seconded by Mr. Bostek and passed unanimously.

**2000 Ford Crown Victoria-** Mr. Harner suggested to sell the 2000 Ford Cruiser to Latimore Township, believing the car to only be worth around \$1000.00. Mr. Foscatto asked Mr. Davis, solicitor if the sale to another municipality would need to advertising and Mr. Davis stated no. **A motion by Mr. Harner to sell the 2000 Ford Crown Vic with equipment to Latimore Township was seconded by Mr. Bostek and passed unanimously.**

**Minimum Municipal Obligation for Uniform Pension-** Mr. Foscatto stated the MMO for next year will be zero dollars since we will have no full time officers.

**Minimum Municipal Obligation for Non Uniform Pension-** Mr. Foscatto stated the MMO for next year will be \$1,362.92. This will cover LeeEsta Frishkorn and Brian Arentz's one percent of pay. After the third year of township contributions, the state will begin to pay the pension.

**Septic Systems Inspection-** Mr. Foscatto stated DEP requires all municipalities to inspect all septic systems every three (3) years. The schedule for inspections would be as follows: first year, everything west of Route 116, second year everything east of Route 116, and third the rest of the township. This schedule will be put into effect once the DEP approves the 537 plan and the Ordinance has been passed by the Township.

**November 6, 2007 Meeting-** Mr. Foscatto stated November 6 is election day and the meeting needs rescheduled. A motion by Mr. Harner to change the November 6 meeting to Wednesday November 7 at 7:30 pm with the budget meeting to at 7:00 pm and authorizing advertisement was seconded by Mr. Bostek and passed unanimously.

**With no further business, the meeting adjourned at 8:10 p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.**

The next regular scheduled meeting will be held on Wednesday, November 7, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Budget Workshop  
November 7, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Wednesday, November 7, 2007 at 6:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its budget workshop meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary.

**Supervisors' Remarks:** Mr. Foscatto stated he and Ms. Frishkorn worked on the budgets to be presented tonight.

Mr. Foscatto stated that one year ago the finances looked bleak. With a cut of \$72,000.00 in related expenses, the salaries could be increased by 4%. The projected cash on hand is \$35,000.00. This means the township will not need a loan to start out the next year.

Ms. Frishkorn and he made about 15 versions of the budget since July 9<sup>th</sup> with the last revision on October 31<sup>st</sup>.

There is \$57,000.00 cash on hand for tar and chipping some roads next year.

• General Account Topics discussed were:

- Supervisors' salaries reinstated to \$3,600.00
- Road Crew, Secretary and Zoning officer salaries increased by 4%
- Police duty hours will remain the same (Includes Freedom Township)
  - Increase police salaries to \$59,300
  - One full time officer
  - Maintains associated operating costs and personnel costs - \$15,000.00 to include new police car payment of \$10,000.00
  - Eliminates police pension funds
- State Liquid Fuels
  - The 2008 Liquid Fuels allocation for 2008 will be \$53,000.00

The Board of Supervisors reviewed the Proposed 2008 Budgets. The Board will post the Proposed 2008 Budgets in the Township windows as well as the web site to allow a 20 day Public Review Period. The Board intends to adopt the Proposed 2008 Budgets at their regular board meeting on December 4, 2007, in the Township Building at 39 Topper Road; Fairfield, PA 17320, at 7:30 p.m.

**With no further business, the meeting adjourned at 7:35 p.m. on a motion by Mr. Foscatto, seconded by Mr. Bostek. Vote unanimous.**

Respectfully submitted,

*LeeEsta Frishkorn*

*Liberty Township Board of Supervisors  
Monthly Meeting  
November 7, 2007*

The Board of Supervisors of Liberty Township, Adams County, met Wednesday, November 7, 2007 at 7:30p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, Officer Rob Then, Solicitor Davis and Chief Holler did not attend.

**Supervisors' Remarks:**

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the October 2, 2007 Supervisor meeting.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

**Approval of bills:**

Mr. Harner made a motion to pay the bills, seconded by Mr. Bostek. Vote unanimous.

**Public Participation:** Mr. John Tomko voiced some concerns and his dislike of the 537 Ordinance.

**Solicitor** - None.

**Police Officer's Report** - Officer Then reported his department worked a combined total of 156 hours. Their time was distributed: 47.0 hours of Patrol, 34 Incidents, 12.5 Traffic, and 3.0 hours of Court. The department handled 36 patrol checks of our businesses.

**Zoning Officer's Report** - Mr. Bostek read this report and stated Mr. Hopkins issued one driveway permit, one land use permit, worked 9.5 hours for the month and traveled 22 miles for the month.

**Road Superintendent Report** - Mr. Harner stated Mr. Arentz conducted maintenance on trucks and mowers, trimmed road intersections and mowed township roads. He also cold patched many areas on township roads.

**Planning Commission Report** - Mr. Foscatto stated the Commission received 90-day extension requests from Mr. Somson and Mrs. Borne. A unanimous vote to recommend to the Board approve the request was taken and approved.

**Old Business:**

**Wormald Settlement Agreement**- Mr. Foscatto stated the Board has received a final settlement agreement. Most of the interveners have signed with the remaining to sign on November 18<sup>th</sup>. Mr. Harner and Mr. Foscatto would like to give the residents a chance to read over the agreement before final signing. Mr. Ed Wormald asked the board to keep the agreement private until after Judge George has made a decision. Mr. Foscatto stated the board has committed to show the public the agreement and he feels that they should keep that commitment. **On a motion by Mr. Harner to allow Township Residents only to review the settlement agreement for the next 15 days, at which time Mr. Foscatto will sign with Ms. Frishkorn as witness, was second by Mr. Bostek. Vote unanimous.**

**Emmitsburg Bypass**- Mr. Foscatto stated an article was submitted to the Emmitsburg Dispatch from Mr. Renkie withdrawing his support to the coalition which this board supports. Mr. Hopkins and

Mr. Solsha have volunteered to be involved with the coalition for the placement to be in Maryland and not on Boyle Road.

**New Business:**

**Resolution R9-2007 Amendment to Joint Police Agreement**- Mr. Foscatto stated the changes to the agreement states, removal of all child internet investigations, child abuse and sexual assault prevention programs and a \$2,000.00 increase in price. **A motion by Mr. Harner to approve Resolution R9-2007 Amendment to Joint Police Agreement was seconded by Mr. Bostek and passed unanimously.**

**York Adams Tax Bureau (YATB)**- Mr. Foscatto stated that he attended a meeting at the Borough of Carroll Valley in which they interviewed private tax collecting businesses. He stated there are some Townships electing to leave YATB for private companies. Mr. Foscatto stated he would like to meet with YATB to discuss some of the questions he now has from that meeting. Mr. Harner and Mr. Bostek agreed. He asks Ms. Frishkorn to set it up.

**Cluster boxes**- Mr. Foscatto stated the intersections of Bullfrog Road and Rist Trail along with Tract Road and Collie Trail are becoming safety issues with the high number of mailboxes. He stated after having a meeting with the Fairfield Post Master, a safe and efficient solution to this matter are cluster boxes. These boxes would be placed on Rist and Collie Trails instead of the main roads. This would prevent the mail carrier and homeowners from stopping in or crossing the roadway to access the mailboxes. Mr. Davis stated we could not force current owners to use the cluster boxes but we could insist that all new residents would.

Mr. Foscatto stated he would like to write letters to those homeowners who live on these private roads to sign a statement accepting the use of cluster boxes. **A motion by Mr. Harner to send cluster box letters to all residents on these private roads was seconded by Mr. Foscatto and passed unanimously.**

**Ms. Sue Tichy**- Mr. Hopkins stated Ms. Tichy is requesting permission from the board to expand her business to allow the sale of take out food. Under the zoning ordinance, this would require a special exception. Mr. Davis stated the decision should not be discussed with the board due to a decision of denial would mean it would then come before the board as an appeal. Therefore, it is the job of the zoning officer to make these kinds of decisions on their own. Mr. Hopkins agreed to handle this request.

**Lots AD & AE**- Mr. Davis stated these lots are part of a court hearing, Judge Weidner decided those lots were deemed as an illegal subdivision. Somehow, those lots were sold to individual owners with deeds being granted. The decision stated no land shall be developed where no public streets, water or sewage are to be granted a building permit. He stated that only lots that border a township or state roads would be granted land use permits. All other lots would need to submit a new subdivision plan that meets the current zoning ordinance in order for permit approval.

**With no further business, the meeting adjourned at 9:30 p.m. on a motion by Mr. Harner, seconded by Mr. Bostek. Vote unanimous.**

The next regular scheduled meeting will be held on Tuesday, December 6, 2007, at 7:30 p.m. in the Township Building.

Respectfully submitted,

*LeeEsta Frishkorn*  
LeeEsta Frishkorn, Secretary

**Liberty Township Board of Supervisors  
Monthly Meeting  
December 4, 2007**

The Board of Supervisors of Liberty Township, Adams County, met Tuesday, *December 4, 2007* at 7:30 p.m. at the Liberty Township Municipal Building, 39 Topper Rd, Fairfield, for its regular monthly meeting.

Present: Peter Foscatto Chairman, Paul Harner, John Bostek, LeeEsta Frishkorn Secretary, Officer Rob Then, Solicitor Davis and Chief Holler did not attend.

**Supervisors' Remarks:** Mr. Foscatto stated if anyone was here to see the Wormald Settlement agreement it will be the last item on the agenda.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the November 7, 2007 Supervisor meeting.** Motion carried.

**Mr. Harner seconded Mr. Bostek's motion to approve minutes of the November 7, 2007 Budget meeting, with a change to replace with one Police Officer.** Motion carried.

**Treasurer's Report** was accepted by the Supervisors.

**Approval of bills:**

Mr. Harner made a motion to pay the bills, seconded by Mr. Bostek. Vote unanimous.

**Public Participation:** None.

**Solicitor** - None.

**Police Officer's Report** - Officer Then reported his department worked a combined total of 198.25 hours. Their time was distributed: 30.0 hours of Patrol, 41 Incidents, 15.0 Traffic incidents, and 1.5 hours of Court. The department handled 66 patrol checks.

**Zoning Officer's Report** - Mr. Bostek read this report and stated Mr. Hopkins issued two occupancy permits, three land use permits, worked 19.0 hours for the month and traveled 69 miles for the month.

**Road Superintendent Report** - Mr. Harner stated Mr. Arentz Prepared Yellow Truck for inspection, which was then successfully inspected, cut up and moved dead trees on Pecher, Girl Scout, Boyle and Bull Frog roads, installed Speed Limit sign on Bull Frog road. He also added stones to repair Friends Creek Road ford, moved fuel tanks in preparation for installation of new gas tanks and put up snow markers at all culverts on township roads.

**Planning Commission Report** - Mr. Foscatto stated the Commission is considering a change to the zoning on wetlands. There was no other business.

**Old Business**

**2008 Budget** - Mr. Foscatto stated a meeting was held last month to present the budget and it was posted in the window for the last 20 days. He also asked if anyone had any questions and there was none. A motion by Mr. Harner to approve the 2008 Budget was seconded by Mr. Bostek and passed unanimously.

**Wormald Settlement Agreement** - Mr. Foscatto handed out a summary on the settlement agreement showing the differences in the original PRD plan and the signed agreement. Mr. Foscatto stated himself along with Ms. Frishkorn has signed the agreement and all but seven of the interveners have signed. The document will now go before Judge George for approval. Once approved by the Judge the Wormald Group will then need to submit a new preliminary plan for approval.

**New Business:**

**Donations to Charities** - Mr. Foscatto stated at this time every year the township donates \$4,100.00 to seven charities and asks for this approval. A motion by Mr. Harner to send donations to charities this month was seconded by Mr. Bostek and passed unanimously.

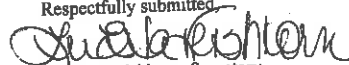
**Resolution R10-2007 Amendment to the 537 Ordinance** - A motion by Mr. Bostek to table Resolution R10-2007 Amendment to the 537 Ordinance was seconded by Mr. Harner and passed unanimously.

**Bowman Mylar's** - A motion by Mr. Harner to approve and sign the Bowman Mylar's was seconded by Mr. Bostek and passed unanimously.

**With no further business, the meeting adjourned at 8:50 p.m. on a motion by Mr. Bostek, seconded by Mr. Harner. Vote unanimous.**

The next regular scheduled meeting will be held on Monday, January 7, 2008, at 7:00 p.m. in the Township Building.

Respectfully submitted,

  
LeeEsta Frishkorn, Secretary